

PUBLIC NOTICE

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Twin Rivers Unified School District

**6845 Larchmont Drive
North Highlands, CA 95660**

Parent Committee Meeting

March 26, 2019

8 a.m. – School Cafeteria

Agenda

I. Welcome

- A. Call To Order/Roll Call
- B. Approval of meeting minutes from December 13, 2018 and January 24, 2019,
February 28, 2019

III. Information Items

- A. Education
- B. ERSEA
- C. Enrollment and Attendance Report
- D. Health
- E. Meal Count reports
- F. Mental Health
- G. Family and Community Partnerships/Parent Involvement
- H. Disabilities
- I. Special Education Report
- J. School Site Council
- K. Fiscal
- L. Update on Oakdale, Morey and Rio Linda Preschool Programs
- M. Recruitment for 2018-2019

IV. Public Participation

V. Adjournment

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**Twin Rivers Unified School District
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North Highlands, CA 95660**

**Parent Committee Meeting
March 26, 2019
8 a.m. – School Cafeteria
Minutes**

I. Welcome

- A. Call To Order/Roll Call – *No members available for this meeting so next meeting will be April 11, 2019.*
- B. Approval of meeting minutes from December 13, 2018 and January 24, 2019, February 28, 2019

III. Information Items

- A. Education
- B. ERSEA
- C. Enrollment and Attendance Report
- D. Health
- E. Meal Count reports
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Twin Rivers Unified School District

Name of Delegate

Parent Committee Members Sign-In Sheet
Village Preschool Center

3/20/19
Date of Meeting

Please Specify

_____ # eligible voting representative
_____ # voting representatives present

PC Members Names	Complex	Signature	Payment
Tabitha Thompson	TRUSD	TEJ	—
2.			
3.			
4.			
5.			
6.			
7.			
8.			
9.			
10.			
11.			
12.			
13.			
14.			
15.			
16.			

Representatives

Village Head Start

Child: Leilani Moses
Sharon Luedke (Chairperson)

Ms. Zhang-- Room PS1

Child: Marquis Palmer
Shantrell Moore

Ms. Zhang-- Room PS1

Child: Nae Iani Choyce
Nadia Moore

Ms. Dayal-- Room PS2

Child: Arsen Rankin
Kristi Rankin

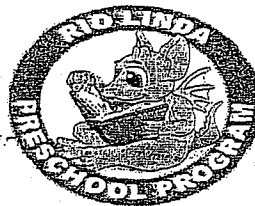
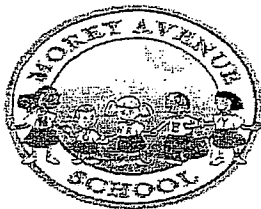
Ms. Dayal-- Room PS2

Child: Frankie Muao
Crystal Riggs

Ms. Dayal-- Room PS2

Child: Erick White
Nicole White (Vice Chairperson)

Ms. Dayal-- Room PS2



Twin Rivers Unified School District

Head Start Programs

COMPONENT MONTHLY REPORT

COMPONENT NAME: Education

MONTH: February 2019

SUCSESSES (details of tasks that are going well within your component area)

- Having all the hands on experience I can do
- Attended to my first SETA and ED meeting
- Supported and enjoyed my very first experience for the BHM assembly and parades.
- Participated in various classes getting familiar with children and staff.
- Able to access into Learning Genie
- Access to ASQ online

CHALLENGES (details of tasks that you need to be changed, revised or areas where support is needed)

- Remembering to sign in my Education Communication log the time I was there.
- Logging into Child plus.

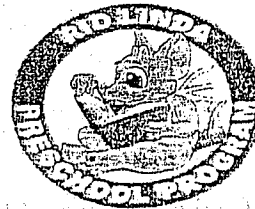
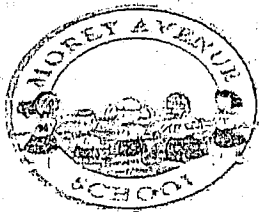
CURRENT PROJECTS OR TASKS (details of what you are currently working on or anticipate completing within the next month).

- Learning all I need to know that is required of me and above that.

Number of screenings completed to date (i.e. dental, vision, ASQ, growth assessments, blood lead, hemo, speech, FPP/FPA, follow-ups, etc): (number should get larger each month as you add new screenings for the current month to the total from last month) 223 screenings & rescreens 88.

SELF MONITORING/PIR DATA (details of what you have done to self-monitor your component area or starting the tracking process for PIR 2019).

- Using Wkly Walk-through, Safe Environment, & File Checklist to monitor.
- Learning the ropes with the support and help of Houa.
- Looked into ASQ online and Learning Genie
- Walked through the classes with Houa for ECERS.



Twin Rivers Unified School District

Head Start Programs

COMPONENT MONTHLY REPORT

COMPONENT NAME: Education MONTH: February

MONTH: February 2019

SUCCESSSES (details of tasks that are going well within your component area)

• Campus and hands-on experience for new staff

• Attended SETA Ed. Meeting, TRUSD ECE training

• Classroom support for all sites

• Attended Grant Planning Meetings

• Support BHM parade & assemblies

• Scheduled CLASS observations

• CLASS Debrief with teaching team and Karen

• PIP Meetings for all teaching team

• Provided classroom breaks

• Provided classroom support during the Critter Assemblies

CHALLENGES (details of tasks that you need to be changed, revised or areas where support is needed)

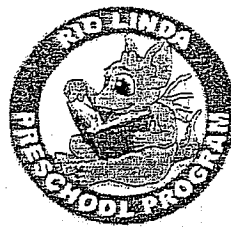
CURRENT PROJECTS OR TASKS (details of what you are currently working on or anticipate completing within the next month).

• Support room 4, 7, 8, 9 to declutter with the ECERS lens

• Input data into Child Plus System

• Conduct observations for these teaching team: Cheng, Maria, Rala, Cici, May, & Sandya

• Showing new Site Supervisor the ropes of the Education Component



Twin Rivers Unified School District Head Start Programs

COMPONENT MONTHLY REPORT

COMPONENT NAME: Marci Porter

MONTH: February 2019

SUCSESSES (details of tasks that are going well within your component area)

1. All is going well within my component at this time.
2. 2019-2020 Enrollment Packets ordered and received from Print Shop.

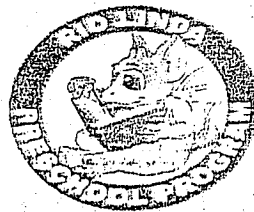
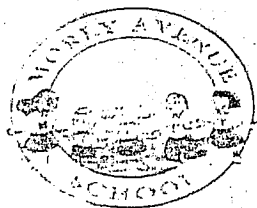
CHALLENGES (details of tasks that you need to be changed, revised or areas where support is needed)

No challenges at this time.

CURRENT PROJECTS OR TASKS (details of what you are currently working on or anticipate completing within the next month).

1. Distributing flyers and applications to recruit for Summer School.
2. Back up for enrolling new students for all three sites.
3. Back up for Kindergarten enrollment.
4. Maintaining class rosters in Aeries for State and Early Head Start and Head Start students.
5. Daily attendance and follow up of absences.
6. Attendance letters to students under 85%.
7. Daily staff attendance.
8. Monthly Staff Attendance award certificates.
9. Monthly attendance award certificates for parents.
10. Assisting Principal/Director in various projects.
11. General office support to the Office Manager.
12. Creating Purchase Requisitions and Request for Direct Payment forms.
13. Processing mileage forms for staff.
14. Ordering, receiving and distributing supplies for center and staff.
15. Completing Staff Absentee Reports to send to District Office.
16. Creating notices and distributing to all students, as needed.
17. Front office (answering phones, helping parents and students, etc.).
18. End of the month ADA and Enrollment Report to SETA.
19. Updating student information in Aeries, Child Plus, Emergency Cards, Authorization for Pick Up.
20. Filing student information into student files.
21. Updating staff licensing information.
22. Distributing and collecting licensing forms for new staff.
23. Scheduling and coordinating Fall and Spring picture days.
24. Scheduling vendors for on-campus events, puppet shows, critters, etc.
25. Child Plus data entry for Education / Disabilities.
26. Supporting teachers with Child Plus Attendance App.
27. Updating and revising ERSEA Binder.
28. Updating and revising Policies and Procedures Binder.

SELF MONITORING/PIR DATA: Checked 5 student files in DISABILITIES section.



Twin Rivers Unified School District

Head Start Programs

COMPONENT MONTHLY REPORT

COMPONENT NAME: Zer vane

MONTH: March 2019

SUCCESSES (details of tasks that are going well within your component area)

I was trained in our enrollment for state fees.

All state form has been received and review.

ReEnrollment flyer has been passed out to returning students.

CHALLENGES (details of tasks that you need to be changed, revised or areas where support is needed)

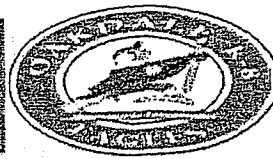
We do not have a set schedule for next year.

CURRENT PROJECTS OR TASKS (details of what you are currently working on or anticipate completing within the next month).

- Recruitment call and Enrolling
- File loose documents in students file for all site
- Maintaining data base-Childplus and Aeries
- Re-Enrollment schedule
- Preparing forms and enrollment packets
- Collecting summer school application, creating class roster, and advertising.
- Switching out green cover sheets for new blue coversheets for all students binders.

Number of screenings completed to date (i.e. dental, vision, ASQ, growth assessments, blood lead, hemo, speech, FPP/FPA, follow-ups, etc): (number should get larger each month as you add new screenings for the current month to the total from last month) _____

SELF MONITORING/PIR DATA (details of what you have done to self-monitor your component area or starting the tracking process for PIR 2019)



Twin Rivers Head Start Programs COMPONENT MONTHLY REPORT

COMPONENT NAME: Health February 2019

SUCCESES(details of tasks that are going well within your component a

1. Date is set for Dental Varnishings for Village (Dayal she was on a fieldtrip
2. Child Plus training on Health – Immunizations – Dashboards and To do list at Seta

CHALLENGES (details of tasks that you need to be changed, revised or areas where support is needed)

Dental appts. For follow up
Toddlers 30 month well child exams

CURRENT PROJECTS OR TASKS (details of what you are currently working on or anticipate completing within the next month)

1. Matching cp and child's file
2. Inputting into Child Plus
3. Following up on Student with medical needs
4. Following up on dental – annual physicals and new students
5. Getting Toddlers that turned 3 new preschool screenings

SELF MONITORING/PIR DATA (details of what you have done to self monitor your component area or starting the tracking process for

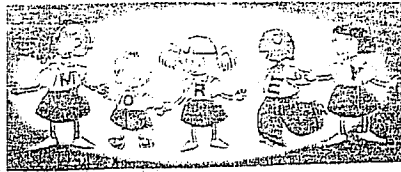
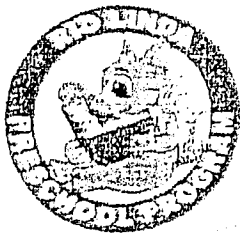
1. File checks
2. Child Plus Reports
3. File review
4. Meeting District - Seta

SCREENINGS (number of screenings completed during the month) _____

See attached

Attachments (component meeting agenda, sign in sheets, minutes, self assessment tracking sheets (i.e. file checklists, observations, student list, etc)

due to Mrs. Tabitha by 1st of each month



Twin Rivers Unified School District Head Start Programs

COMPONENT MONTHLY REPORT

COMPONENT NAME: Mental Health

MONTH: February

SUCCESSSES (details of tasks that are going well within your component area)

- Completion of PIP meetings
- Delivery of Dr. Seuss Day
- Spending more focused time in classrooms triaging students of concern
- Continuing supplement the existing classroom with guidance lessons

CHALLENGES (details of tasks that you need to be changed, revised or areas where support is needed)

- Finding time to monitor and manage students from three different schools effectively
- Provide individualized behavior modifications while servicing the needs of all students
- Effectively finding ways to incorporate second step in all classrooms collectively

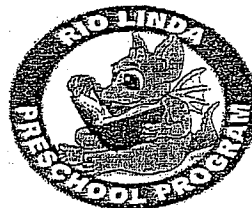
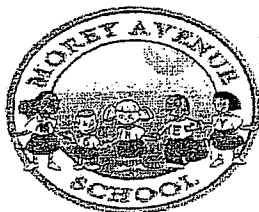
CURRENT PROJECTS OR TASKS (details of what you are currently working on or anticipate completing within the next month).

- Monitoring review of ASQ screeners
- Providing weekly social skills lessons
- Scheduling parent meetings
- Staff retreat planning
- Third Mental Health Parent Training
- Men in my Life event
- Case Staffing's
- Inputting data into child plus

SELF MONITORING/PIR DATA (details of what you have done to self-monitor your component area or starting the tracking process for PIR)

- Blue Folders for individuals teachers and classrooms

SCREENINGS (number of screenings completed during the month) ASQ SE - 12



Twin Rivers Unified School District

Head Start Programs

COMPONENT MONTHLY REPORT

COMPONENT NAME: Tashamarie Brewer

MONTH: February 2019

SUCCESSSES (details of tasks that are going well within your component area)

- BHM
- Hemo & Blood Lead
- Parent Meeting

CHALLENGES (details of tasks that you need to be changed, revised or areas where support is needed)

- Blood Lead & Hemo

CURRENT PROJECTS OR TASKS (details of what you are currently working on or anticipate completing within the next month).

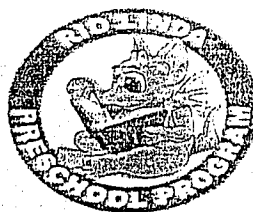
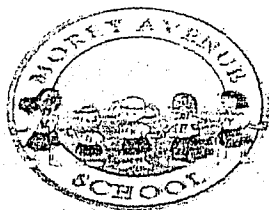
- Dr. Seuss
- MC event
- Fundraisers
- Open House
- Cinco De Mayo

Number of screenings completed to date (i.e. dental, vision, ASQ, growth assessments, blood lead, hemo, speech, FPP/FPA, follow-ups, etc): (number should get larger each month as you add new screenings for the current month to the total from last month) _____

FPP: 56/56

FPA: 56/56

FPA follow-up#1 by January: 56/56



Twin Rivers Unified School District

Head Start Programs

COMPONENT MONTHLY REPORT

COMPONENT NAME: Christina Southvillay

MONTH: February

SUCCESSSES (details of tasks that are going well within your component area)

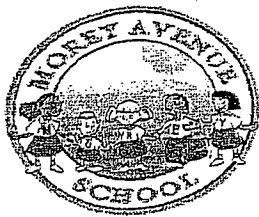
- Black History March
- Parent Meeting
- 2nd follow up
- Nutrition activities
- Growth Assessments
-

CHALLENGES (details of tasks that you need to be changed, revised or areas where support is needed)

- Hemo and Blood lead results
- Ready Rosie
- Purchasing nutrition activities (different store do not carry certain items)
- Getting parents into our parent meeting

CURRENT PROJECTS OR TASKS (details of what you are currently working on or anticipate completing within the next month).

-
- Collecting Growth assessment
- FPA Follow up #2
- Outside monthly board
- Parent meeting for next month
- Black History Month
- Reminder notice for Hemo and Blood Lead
- Weekly files checks
- Monthly update special diet list
- Nutrition activities
- Getting donations letter



Twin Rivers Unified School District Head Start Programs

COMPONENT MONTHLY REPORT

COMPONENT NAME: Antawn Bryant-Porter

MONTH: February

SUCCESES (details of tasks that are going well within your component area)

- Black History Celebration
- Black History Celebration
- Parent Meeting (Pictures for Parents)
- FPA Follow-Up
- Nutrition Activity
- Home Visits

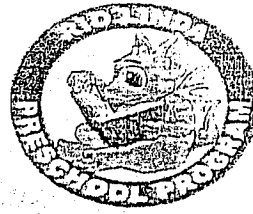
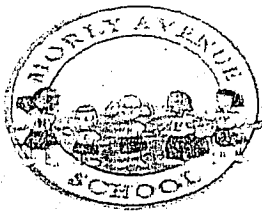
CHALLENGES (details of tasks that you need to be changed, revised or areas where support is needed)

N/A

CURRENT PROJECTS OR TASKS (details of what you are currently working on or anticipate completing within the next month).

- Ready Rosie
- Growth Assessment
- Second Round of FPA Follow Up
- Dr. Seuss Celebration
- Parent Survey
- Hemo/Lead Reminder
- Popcorn Fundraiser

Number of screenings completed to date (i.e. dental, vision, ASQ, growth assessments, blood lead, hemo, speech, FPP/FPA, follow-ups, etc): (number should get larger each month as you add new screenings for the current month to the total from last month) _____



Twin Rivers Unified School District

Head Start Programs

COMPONENT MONTHLY REPORT

COMPONENT NAME: ROSA RIVERA

MONTH: February 28, 2018

SUCSESSES (details of tasks that are going well within your component are:

Black History Month March & Performance

Famous People Lawn Parade & classroom doors

Parent resources: Parent Meeting "Language of Love", Award Assembly, In-Kind hours,

Morey Surveys, In Home Visits,

Letter of Appreciation to my parents form me.

CHALLENGES (details of tasks that you need to be changed, revised or areas where support is needed)

CURRENT PROJECTS OR TASKS (details of what you are currently working on or anticipate completing within the next month).

Morey Surveys

Heights & Weights

FPA's Follow-up #3 been following up with some parents 55/61

3rd Reminder Hemo / Lead: have (received 3 in February)

Multicultural Fair: working on all details and finalizing details

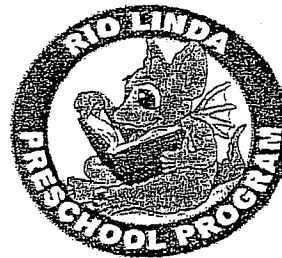
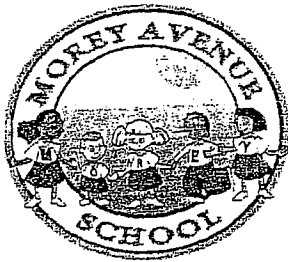
Dr. Seuss Birthday details being finalized

Nutrition Activity for February: Dr. Seuss Muffin w/green yogurt

Donations: Letters

Fund Raising: Popcornopolis

Ready Rosie: introducing this to parents during home visits



Twin Rivers Unified School District
Head Start Programs
COMPONENT MONTHLY REPORT
COMPONENT NAME: Nina Sandhu
MONTH: February 2019

SUCSESSES (details of tasks that are going well within your component area)

- Pushing in to the classroom and demonstrating communication strategies to teachers to implement in to the classroom.
- Assessing kiddos in my office, to test them for speech and language.
- Having parents attend IEP's (great success so far!).

CHALLENGES (details of tasks that you need to be changed, revised or areas where support is needed)

- Finishing all SEIS documents, Speech and Language reports, and daily notes, while servicing kiddos as well. But it's going!
- Assessing 10 students and doing speech-language services at the same time.

CURRENT PROJECTS OR TASKS (details of what you are currently working on or anticipate completing within the next month).

- Assessing 10 students (7 initials and 3 triennials) in speech and language.
- Writing speech and language reports for kiddos I am assessing.
- Inputting data in to SEIS for these incoming IEP's.

Number of screenings completed to date (i.e. dental, vision, ASQ, growth assessments, blood lead, hemo, speech, FPP/FPA, etc): (number should get larger each month as you add new screenings for the current month to the total from last month): 30 speech and language screeners for Preschool and Kinder/TK).

SELF MONITORING/PIR DATA (details of what you have done to self-monitor your component area or starting the tracking process for PIR 2018)

- Keeping up to date on my excel sheet of current students with active IEP's.
- Have daily logs with children I have been servicing for speech and language.
- Making sure section 6 is updated in the kiddos binders with current IEP goals and service minutes.